

[Your Business Name]

QUOTATION

Address: _____
Phone: _____ Email: _____

Quotation No.: _____ Date: _____
To: _____ Valid until: _____
Subject: _____ Phone: _____

S.No	Description	Qty	Rate	Amount
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				

Terms: 50% advance, balance on delivery. Prices valid until the date above.

Subtotal	
Discount	
Tax	
Total	

Accepted by (customer) For [Your Business Name]